

## Minutes of Guilden Sutton Green Space Steering Group 22/7/19

Attendees: Sarah Jessop, Derek Hughes, Brian Lewin, Tony Fisher, Amy Edwards,  
Matthew Jessop, Reza Rahmani-Torkaman  
Apologies: Alan Davis

### 1. Updates

Guilden Sutton Fete – Most feedback from fete visitors was very positive. Four residents raised concerns which have been noted and will be considered at the relevant time as plans develop. They will be shared with members of the Parish Council through the next Joint Working Group meeting. Related enquiries are already in progress with the Highways department at CWAC, and regarding access for visitors with mobility needs.

**Action: Progress Highways and access enquiries** SJ  
**Share issues at next Joint Working Group meeting** SJ

Parish Council Meeting – At the meeting of the Parish Council on 17<sup>th</sup> July, it was agreed to support Proposal A from the Guilden Sutton Green Space proposal document, and for the council to apply to the Public Works Loan Board (PWLB) for a loan of £60,000.

**Action: Provide support to Lisa Tiplady (LT) as required** SJ

PWLB application – Application for approval to borrow now submitted by LT.

Local Resident Feedback - Concerns raised by a local resident at a meeting attended by BL and SJ were shared and discussed.

**Action: Reply to resident's email** SJ/BL

Mersey Forest – email has been sent to Mersey Forest Project to confirm proposed 3.6 acres of woodland planting, supported by grant of £27,000.

S106 funds – LT has requested update from CWAC on when funds will be transferred.

### 2. Purchase proposal to Rostons

Agreed to advise Rostons straight away that an offer will be made by the Parish Council in next few days.

**Action: E-mail Rostons, and provide necessary background information to LT to enable her to make formal offer** SJ

### 3. Landscape Design

Update on progress with landscape designer. Discussion of next steps in relation to landscape design activity. Agreed that it would be prudent and fair to appoint a

landscape designer on a contractual basis, rather than relying on Nikki's goodwill. GSGS have a small amount of money, and could carry out some fundraising to support the cost of this. Possibly could also apply to Cllr Parker for some funding from her Member's Budget.

**Action: Contact Nikki to discuss next steps**

**SJ**

#### **4. Medium term plans**

Work has been started on a plan for the next phase of the project - land acquisition, initial site set-up and management arrangements for the future.

**Action: Develop more detailed project plan**

**AE/SJ**

Mel Littlewood has offered to work with members of Joint Working Group to further document project risks and opportunities.

**Action: Arrange meeting with Mel**

**BL/SJ**

#### **5. Finance**

**Action: Re-convene fundraising group**

**TF**

#### **6. Communications/Publicity – nothing to report**

#### **7. AOB**

Discussion of two events to be arranged for September – public event as soon as land is acquired, and a stakeholders/contributors networking event.

#### **8. Date of next meeting**

Next meeting to be held after school holiday period. In the meantime urgent issues to be dealt with via email, or by arranging an ad hoc meeting as needed.